



## Staffing Group Set-Up Form

### Group Set Up Information

Group name \_\_\_\_\_ Tax ID # \_\_\_\_\_

Physical Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Email Address \_\_\_\_\_

Billing Contact \_\_\_\_\_ Phone No. \_\_\_\_\_

Email Address \_\_\_\_\_

Fax Number \_\_\_\_\_

### Account Set Up – Special Notes

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**Fax completed form to 865.684.1035**